YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   **SHRI. KISANLAL NATHMAL GOENKA ARTS AND COMMERCE COLLEGE, KARANJA LAD**

- Name of the Head of the institution   **Dr.V.R.Kodape**

- Designation   **Principal (Officiating)**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **07256222062**

- Mobile No: **8007634007**

- Registered e-mail   **collegekaranjakn@gmail.com**

- Alternate e-mail   **iqacskng61@gmail.com**

- Address   **Near Rly Stataion, Karanja Lad**

- City/Town   **Karanja Lad**

- State/UT   **Maharashtra**

- Pin Code   **444105**

2.Institutional status

- Type of Institution   **Co-education**

- Location   **Urban**

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University **Sant Gadge Baba Amravati University, Amravati**

- Name of the IQAC Coordinator **Dr. Pradip Yeole**

- Phone No. **07256222063**

- Alternate phone No. **9421744867**

- Mobile **9421744867**

- IQAC e-mail address **iqacskng61@gmail.com**

- Alternate e-mail address **ppyeolener@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) [http://www.skngacckrj.net/Aqar_20 20_2021.pdf](http://www.skngacckrj.net/Aqar_20_2021.pdf)

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [http://www.skngacckrj.net/iqac/Ac ademic_Calendar_2021-2022.pdf](http://www.skngacckrj.net/iqac/Academic_Calendar_2021-2022.pdf)

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.6	2004	16/02/2004	15/02/2009
Cycle 2	B	2.88	2011	26/03/2011	26/03/2016
Cycle 3	B+	2.56	2017	30/10/2017	29/10/2022

6.Date of Establishment of IQAC **05/09/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	00

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File]

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`? To make available the e-Content useful to the students, particularly during the situations like COVID Lockdown.`

`? IQAC tries to put the efforts to make Clean , airy and green campus.`

`? Student's toilets were repaired and toilet for differently abled students constructed.`

`? Gender sensitivity and equality based programs were organized successfully during the session.`

`? The institute organized a certificate course on "Tally" for development of employment skills among students of the college.`

`? Students are encouraged to participate in various inter & intra co-curricular activities for enhancing their personality traits.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize guest lecture by various department.	Library Department organized orientation pogramme for students on 30th December January,2021 Women redressel cell organized guest lecture of API Namrata Jadhav on 8th January,2022. Commerce Department Organized guest lecture on 18th May 2022
To introduce new certificate courses.	The commerce department completed 30 days Certificated course on Tally. 01st January to 30st January 2022.
To organize work shop on competitive examination.	The College organized Work shop on Competitive Exam on 24th November 2022.
To organize Exam Orientation Programme for students.	Dr. S.S.Rathod appointed as an office in charge for summer 2022 exam. He successfully conducted this exam.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	11/06/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SHRI. KISANLAL NATHMAL GOENKA ARTS AND COMMERCE COLLEGE, KARANJA LAD
• Name of the Head of the institution	Dr.V.R.Kodape
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• Pin Code	444105
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• IQAC e-mail address	**iqacskng61@gmail.com**	
• Alternate e-mail address	**ppyeolener@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.skngacckrj.net/Aqar_2020_2021.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.skngacckrj.net/iqac/Academic_Calendar_2021-2022.pdf

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**00**

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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	11/06/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	15/03/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**4**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**480**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**236**

File Description	Documents
Data Template	View File

2.3	**248**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**12**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**0**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**13**
Total number of Classrooms and Seminar halls	

4.2	**95.5**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**40**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our Institution is currently having the following mechanisms for

effective delivery of curriculum

1. At the beginning of an academic session, departmental meetings are held in every department. In which the curriculum designed by Parent University has given to every faculty.
2. Teachers prepare their lectures according to the syllabus allotted and classes available.
3. Classes are held according to the schedule under the supervision of college administration.
4. We have a very rich central library for students. A good number of Journals are subscribed by our college. Inflibnet (e- books and e-journals) facility is available for teachers and also for the students.
5. Teaching process are both traditional and modern methods. They include lectures, group discussion, presentation by students and utilization of teaching and learning aids.
6. Every teacher keeps the record of daily teaching along with monthly teaching plans. For this purpose college designs a daily academic dairy for the teachers. HOD and principal check the academic dairy.
7. In this academic year our college started certificate course in "Tally". The curriculum of this course designed by the department of commerce. This curriculum uploaded on college website.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://www.skngacckrj.net/Accounting_with_Tally_Certificate_Course.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated to Sant Gadge Baba Amravati University and implements the curriculum prepared by the BOS of University. The institute has developed a structured and documented process for implementing the curriculum. It is as follows:

- Before the commencement of the semester, the faculty members prepare an academic calendar based on the calendar prepared by the affiliating University.
- This academic calendar includes the dates for internal

- **examinations, seminars, workshops, Guest Lecture and other co curricular and extra-curricular activities.**
- **Faculty members also prepare assignments question bank of their courses. Resources like relevant websites and e-resources are made available for students.**

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://sgbau.ac.in/pages/academic_calender.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

30

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to environment and sustainability, human values and professional

ethics. Issues related with environment and sustainability are integrated into courses of environmental studies. Courses that teach human values in its curricula are political science, commerce, English. Professional ethics are integrated in the courses of English and Commerce. N.S.S. organizes various environment related programs including tree plantation, college cleanliness, cleaning of rivers, plastic free drive, poster competition etc. Various activities like quiz, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. World Environment Day, N.S.S. Day, etc are organized in the college every year. The college has taken active participation in Swachch Bharat Abhiyan started by the government. National festivals like Independence Day and Republic Day celebration serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	NIL

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1080

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

771

File Description	Documents
Any additional information	*View File*
Number of seats filled against seats reserved (Data Template)	*View File*

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts every possible measure to assess the learning levels of its students. The students are consulted , guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment. At the beginning of each course teachers asses the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Opportunity is also given to the students for changing their options if they are not able to cope with the courses they selected. Teachers remain available in college to clear the doubts and counsel the students. Advanced learners are encouraged to become class mentors. Extension lectures and exposure visits to different colleges, industrial units, power projects, archeological sites.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	*View File*

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
771	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute always encourages student-centric learning through various methods such as discussions, presentations and project work, group discussions, field visits, educational tours, seminars, extension lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments for focusing on self study and to encourage independent learning.

Different student support systems are available in the college like Library, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained for Basic Life skills such as First Aid, Self Defence, Swach Bharat. To increase the concentration in various activities, the college has framed many committees including the Cultural Committee, Sports Committee, Career counselling cell etc. Both intra and inter-collegiatesports competitions are organized, where students exhibit talent in variety of games, to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. LCD projectors, computer/laptops/mobile systems are used in the classrooms. You-Tube, E- mails, Whatts App group and Google classrooms, College website are used as platforms to announce various programmes. Jio wi-fi facility is also available in the campus for the students

and staff.

The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Xerox facility is also available in the library. Student attendance, feedback are also received online from the students and faculty members.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	NIL

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

201

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Sant Gadge Baba Amravati University introduced semester pattern at UG and PG Level. Continuous evaluation system has been a part of the evaluation mechanism. At UG and PG Level the university has allowed 20 of the marks for internal assessment. Teachers evaluate the students in a course through their intention throughout the semester. written tests, seminar, study tours, home assignments, projects, group discussion etc are awarded through the external semester examinations conducted by the university. The time table for internal examinations is prepared and displayed by the college.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the grievances related to the examination are received after declaration of results by the Sant Gadge Baba, Amravati,University. The errors in their results like internal marks, theory and practical marks, name of the student etc. are immediately corrected and quickly disposed off for onward submission to university by the office clerk. The relevant documents are submitted through the candidate personally to office clerk for speedy Redressal of the issue. The close and continuous communication is maintained by the office clerk with the university authorities for speedy disposal of queries.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the

Programs and Courses, which includes following; Hard Copy of
syllabi and course/programme Outcomes are available in the
respective departments for ready reference to the teachers and
students. Copy of Curriculum and Outcomes of Programs and Courses
are also uploaded on the college website

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College evaluated the attainment of programme outcomes,
programme specific outcomes and course outcomes during the year
through mid semester exam., end-semester exam., assignment,
presentation, viva-voce exam., etc. These are also evaluated the
feedback the college got by the students and the teachers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

104

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.skngacckrj.net/iqac/Students_Satisfaction_Survey_2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conduct the extension activities in the tribal villages, adopted villages and weaker sections of the societies. These programmes aim to connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth.

They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. Such citizens help in Nation building. At the same time the needs of the society and the needs of the weaker sections are fulfilled.

Our NSS volunteer participated in Covid Vaccination programme.

Our NSS volunteer actively participated in voter awareness programme.

NSS department volunteers assist the police to maintain law and order in the city during Ganesh and Durga festivals.

NSS volunteers in the college go outside the college and participate in blood donation camps at various places to do the sacred work of blood donation.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

05

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

60

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment. The institute ensures adequate availability and optimal utilization of physical infrastructure. At the beginning of the academic year need- assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments and the

Advisory Committee after reviewing course requirements, computer-student ratio, working condition of the existing equipment. The Time Table committee plans ahead for all requirements regarding the availability class rooms/labs classrooms furniture and other equipment's.

The college ensures optimal utilization of the resources by encouraging innovative teaching learning practices like use of power point presentations, LCD projectors.

Regular workshops/awareness programs/training programs are conducted for optimal use of infrastructure and utilization of modern technology.The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra- curricular activities, parent teacher meetings,etc.

On Sundays the class rooms are used for carrying out counselling of YCMOU.

The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching – learning requirements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to participate in sports and extra- curricular activities. This ensures a holistic development and an all-rounded personality. Students are trained in sports under the guidance of a qualified and specialized Physical Educational Instructor. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events. Intra- college events are also organized by the college to encourage students to participate. Track suits

and all sporting gear are provided to the students for major/minor events. All the Participants are awarded with participation certificates. Winner and runners-up teams are duly rewarded by trophies.

Yoga class/awareness Programme and Cultural activities are organised everyyear. The college conducts cultural programs to make this happen. An Auditorium with a capacity of hundred students is used for conducting different types of cultural programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

94,62,717

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college issuing Soul 3.0 software and library is fully automated. Library provides OPAC device to students and faculty members to access books by subject, Author, Accession no. and title. The total numberof books purchased in library during the year 2021-2022 are10. and number of visitors per day is 50-60. The library has browsing centre, Xerox facility, One reading room and one Research room for users. The library has also a guidance and counselling cell.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6,434

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded from time to time. TheLCD Projector, Printers, high configuration PCs were installed in the college. Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone system and speakers were installed. The whole college has been made wi-fi enabled since 2018.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

42

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

32,45,833

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities. Heads of the respective Departments maintains the departmental equipments through office attendants. Maintenance is getting approved time to

time by the Principal. The maintenance of library is supervised by the College Librarian. Maintenance of computer lab is supervised by Dr.B.K. Oberoi, a commerce faculty. For maintenance of computer and CCTV Cameras AMC done with local computer centre. Systematic work allotment between the Class IV employees to maintain the cleanliness of the classrooms and other campus of institution which is supervised by college superintendent. Shri Baheti Akola maintains and updates the college website regularly. Electrical and plumbing components of the campus maintain time to time. Other timely maintenance is done by the office. Regular Security Services are available in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

486

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

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486
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File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

`C. 2 of the above`

File Description	Documents
Link to institutional website	NIL
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

```
10
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5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

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100
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File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

26

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college encourages students to have student representative for every academic year in Arts and Commerce streams. These representatives elected on the merit basis as per guidelines of Sant Gadge Baba Amravati University. The NSS and Sports Department elected their own representative. These representatives act as bridge between principal and students. All the cultural activities, sport activities and NSS programmes are carried out with the help of these representatives. The student representatives put the grievances of students (if any) to the principal, who orders the convener of Respective committee to handle that in a nice way. Most of the teachers try to convey their message to other students via these representatives so that they learn leadership skills besides excelling in academics.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association. In the meeting of Alumini Association the members of Alumini Association decided to open New Bank Account in the name of Principal and Treasurer of Alumini Association for Collection of Alumini Fund.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs** |

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "College developing into an institution of excellence and a lighthouse of genuine, reliable and unbiased knowlegde, leading to enlightening of minds and help students to meet economic, social and environmental challenges and to become active participants in shaping the future world"

The mission of the college is

1. To impart quality education for all round development of students.

2. To develop community sense through extension work.

3. To develop moral values and leadership qualities among students.

4. To promote peace and harmony for better work.

The college management is headed by the Principal and is involved in coordinating the functions of the college. Various committees comprising members of teaching and non teaching faculty are involved in curricular and co- curricular activities and administrative functions of the institution. The heads of the departments are authorised to monitor the routine functions at the departmental level. The administration encourages them and supports them at all levels.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Higher education department gives sufficient freedom to the Principal, who is the academic head of the institution to function in order to fulfill the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are formed for the various academic and co-curricular activities to be conducted in the course of the academic year. All committees are formed at the beginning of the year on the staff notice-board. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and non-teaching staff. In these meetings, various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. The participative decision- making ensures total participation of all the people concerned. office administration of the College is headed by the superindent under whom there are senior cleak, Junior clear and accountant. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions.

Participative management: The Administration is always open to discussion with the teaching and non teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan.

1. Quality enhancement and improved teaching-learning environment.

2. Enhancement of student support systems.

3. Improved student success rate.

4. To be more innovative, industry-relevant in curriculum design and be more creative in academic delivery; with a strong emphasis on effective integration of technology in the teaching-learning process.

5. The teacher to be more of a facilitator and mentor than just a full time tutor.

6. To establish a research facilities and to nurture and develop research culture among the students and staff.

7. Life skills will be an integral part in curriculum development and delivery.

8. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers expectations.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	[NIL](#)
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department of Maharashtra Govt. affiliated to Sant Gadge Baba Amravati University. However, the administration of Shri. Kisanlal Nathmal Goenka College is contlled by the Principal who is directly accountable to the Department of Higher education and Sant Gadge Baba Amravati University.

Principal - The Principal is involved in implementating the variousplans of the College. He ensures that regular day to day operations are properly conducted, through feedback from conveners', teaching and non teaching staff.

Heads of Departments -The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically.

Committees for co- curricular activities – The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students.

Administrative Committees [Examinations, Purchase, Discipline, Sports, Admissions, Library, etc.] For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	NIL
Upload any additional information	View File

6.2.3 - Implementation of e-governance in	B. Any 3 of the above

areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Shri.Kisanlal Nathmal Goenka College,offers the following welfare schemes for all its employees. The government has provided Medical Reimbursement to the teaching and non-teaching Staff.

This helps the employee at the time of need. Maternity (180 days) and paternity (15 days) leave provided to employee. GPF and DCPS are provided to the employees of the college. Casual leave of 10 days and APL leave of 10 days in every year provided to the employees. The management provides Washing Allowence as well as Festival Allowance to non teaching staff. Apart from it The Consumer Co-operative Society of the college provide loan facilty in needy times.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereafter, the institution monitors performance appraisal system through submitting of API (Annual Performance Indicator) of the teaching staff. The API reflects the details of refresher/ orientation course/ workshops etc that the teacher attended during a particular period as it is mandatory for promoting in next grade. The teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. The principal then grades the teachers on the overall report. The API are sought at every step of up gradation/next promotion.

Performance Appraisal for non teaching faculty The appointment is made through the Government of Maharashtra and after joining the department as per service rules Departmental Promotion Committee (DPC) is being conducted after every 12 years.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: College Development Committee (CDC) is the supreme authority to handle all the financial matters of the College. As per the budget allocation approved by CDC, Principal expedited the amount. Details of expenditure are maintained by Superindent of the office on the basis of guidelines given by Principal and authorized Auditing Officer appointed by the CDC. College regularly provides inputs to the Auditor. Auditor's draft Audit Report is discussed in CDC meeting for queries and approval. Auditor finalizes the report and submits it to Principal. External Audit: External audit is under the purview of Government. Hence, as and when Government requires audit of a particular Institution, sends team of auditing officials. Time frame of External audit is decided by Regional Joint Director, Higher Education. For External Audit, updated Internal Audit Statements are required which is available in the office.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College gets the financial assistance from the Government of Maharashtra in the form of salary grants for aided courses only. The salary grants is spent on the staff members as per the norms of the Government and every year the assessment has been done by the Director and the Joint Director of Higher Education Office. Institution also gets fund for NSS scheme and internal and external audit is done of the same. The audited statements of Income and Expenditure are prepared by the auditors. For non salary expenditure like construction, purchase of books and equipment, maintenance of equipment, Organization College level workshop and seminars our parent society, B.G.E Society Akola provided the funds for this. These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under:

• All the faculty members are encouraged and supported to

participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research.

• Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars.

• Teachers are also supported and encouraged to participate in examination evaluation processes.

• The college also provides platform for the students to participate in Intra- College and Inter –College level debates, competitions, seminars etc.

• Regular meetings of IQAC are conducted under the chairmanship of Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum.

• All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching- learning processes.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals. Some of activites of IQAC in this regard are:

1. Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms:

All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained.

After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly.

The whole process is being operated through IQAC and no other faculty member is involved at any stage.

Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis.

Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.

Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as:

Safety and Security:

A Security guard and residential watchman is appointed in the college campus who keeps vigilance whole the day and night.

CCTV Monitoring: More than 20 CCTV cameras are making surveillance in order to observe the ongoing activities.

Complaint Box: A complaint box is set to collect suggestions/complaint from the girls and female staff for any abusement & harassment.

Women Redressal Cell:

The Women Redressal Cell entertains and monitors any complaint regarding the women harassment.

Awareness Programs and Lectures/Special Talks: The college organizes special talks on a regular basis in order to endorse social values such as gender equality, gender sensitivity and highlights social problems such as women safety, women's health, and cybercrime and cyber security.

Counseling:

The college provides academic, stress-related and personal counseling and guidance to male and female students, in addition to these issues are regularly monitored by the mentors appointed to students (mentees).

Common Room:

The college provides separate common rooms and washrooms for girls and boys. Girls' common rooms are equipped with facilities like First Aid Box and Sanitary Napkin Vending Machine and other necessary things.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To help segregate the waste generated in each department and to compost the wet waste that was generated, The plastic bins are provided to each department with different size, depending upon the need of that particular department. The bins had holes on the sides for providing a well aerated environment for the compost to develop.

This small quality of compost is utilized for plants grown in college garden small left over pieces of bread, fruits, vegetables, peels and similar kind of fresh plant material is dumped inside the bin along with small quality of mind to prepare compost.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	NIL
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As mentioned in the vision and mission of the college, we are committed to provide educational opportunities irrespective of the caste, creed and gender.

Our college has a NSS unit of 200 volunteers. Various activities for social awareness and communal harmony are organised by college NSS unit throughout the year.

A special camp of a week is organised every year by NSS at a certain adopted village during which various social activities are undertaken.

The local police station holds communal peace meetings before the beginning major religious festivals like Ganesh Festival, Navratri, Durgapuja, Diwali, Holi, Ramzan Eid, Moharram etc. The programme officers of NSS unit in the college attend such meetings.

Various rallies for raising funds for natural calamities like earthquake or flood are organised by the students and teachers in the college.

The commemorates birth anniversary of national leaders like Mahatma Gandhi, Dr Babasaheb Ambedkar, Dr Abdul Kalam, Savitribai Fule etc. The eminent speakers from the society are invited on such occasions who throw light on the teachings of national unity, integrity and communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college uploads its code of conducts and core values for teachers and students on the institution's website. The same is also published in the college prospectus.

The college organizes various activities like Constitutional Day, Sushann din, National Unity Day etc. throughout the year which inculcate values for being responsible citizens. Apart from it, the principal has constituted various committees as Anti Ragging Committee, Grievance Redressal Committee etc. Which arrange guest lectures of eminent personalities from socio political fields to instill human values in teachers and students. College celebrates Constitutional Day every year on 26th November. The Preamble of the constitution is read by the principal of the college followed by the students and teachers.

The Birth Anniversary of Dr. Babasaheb Ambedkar, architect of Indian constitution is celebrated at the college. The eminent speakers are invited on this occasion who throw light on the human values and constitutional obligations.

NSS volunteers are given oath for national responsibility and service on NSS Foundation Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes and celebrates various national, regional and local festivals/days to inculcate communal integrity amongst the students. The college also celebrates birth and death anniversaries of eminent Indian personalities for making the students aware of the Indian historical past and their contribution in the national development.

National and International Days/Festivals:

Independence Day

Republic Day

Teachers' Day

Constitutional Day

Kargil Day

National Science Day

Maharashtra Din

World Water Day

World AIDS Day

Human Rights Day

International Yoga Day

International Women's Day

Birth/Death Anniversary of Great and Renowned Indian Personalities:

The college observes Birth/Death anniversary every year of the

Indian national heroes such as;

Savitribai Fule Birth Anniversary – 3rd Jan.

Jijau Ma Saheb Birth Anniversary – 12th Jan.

Netaji Subhashchandra Bose – 23rd Jan.

Chhatrapati Shivaji Maharaj – 19th Feb.

Mahatma Jyotiba Fule – 11th April

Dr Babasaheb Ambedkar – 14th April

Rajshree Shahu Maharaj – 26th June.

Shahir Annabhau Sathe – 1st Aug.

Dr Radhakrishnan Birth – 5th Sep.

Mahatma Gandhi Birth Anniversary – 02nd Oct.

Dr A P J Abdul Kalam Birth Anniversary – 15th Oct.

Pandit Jawaharlal Neharu – 14th Nov.

The purpose behind the observation of such Anniversaries is to inculcate moral and human values and to receive motivation from the lives of the great people.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1

Title –Practice of Meditation for Peace and Concentration

Meditation is the key to peace of mind. Meditation really is the ultimate stress buster. Meditation can assist in many areas that are related to your state of mind and regulates physiology.

Objective - The Objectives Were –

i) To understand the life skills for mental wellness

ii) To develop skills in Mediation.

Expected Outcome – Regular meditation practice will add the values of the employees and the students as it.

i) Increase intelligence ii) Helping to resolve addictions

iii) Improves memory iv) Reducing irritability and moodier

v) Enhance Creativity vi) Positive out look

vii) Decreasing anxiety viii) Improved output

Best Practice -2

Title- Awareness about Energy Conservation

Objectives- It is essential to conserve the energy. Also still there are many Villages in hilly areas of Vidharbha region where

major problem is the lack of electricity. Use of LED lamp is one of the solutions to alleviate energy problem.

i) To Create awareness of energy conservation among Society.

ii) To Teach People how to manage the economical energy consumption in the homes.

iii) To Teach how to save the energy.

iv) To Teach Proper operation of energy consuming appliances to people.

v) To Train the youth to motivate, train and empower them to find local solution on the problem.

Expected Outcome-Awareness and knowledge about energy and lighting system. Availing the employment generation opportunities to the youths, by way of manufacturing and marketing these products.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness

Our institution has always upheld the motivation and inspiration. The Department of physical education has always strived to bring in the best quality players to be a representative of the national level.

The Institution has taken great efforts to bring star players on the screen with the help from the parent society. No doubt with the financial help from the society and inspiration from the staff members the state level and national level players could take birth in such a rural area. With the parent help number of students were provided seed money to take more nutrious diet so that they can compete in the tournament for medals and ranks. Since the college is from rural area most of the students are from surrounding village area and sons and daughters of the farmers.

The parent society and the college decides energy ear to grant specific amount for the diet of the students who are selected for the University of State Level Sports. They are also provided track suit and shoes for the concerning game preparation.

Beneficiaries

Nearly 60 students have been benefited from the gregarious activity which became an inspiration for some stakeholders to copy it in future.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college proposes following future plan for the year 2022-23

1. To organize conference/workshop/seminar.
2. Organization of career oriented 30 days certificate courses.
3. To purchase new computers in office and computer lab.
4. Up gradation of Library software.
5. Renovation of class rooms.