



**Shri.Kisanlal Nathmal Goenka Arts and Commerce College
Karanja (Lad), Dist-Washim**

Department of Commerce

Proposal For

Accounting with Tally Certificate Course

(2021-22)

Shri.Kisanlal Nathmal Goenka Arts and Commerce College
Karanja (Lad), Dist-Washim
Accounting with Tally Certificate Course
(2021-22)

Syllabus for
Accounting with Tally Certificate Course

Marks- 80

Tools and Version:

- Tally ERP 9
- Tally PRIME

Syllabus:

Module 1 :	Introduction to Financial Accounting	(3 Hours)
	<ul style="list-style-type: none">▪ Accounting Concepts	
Module 2:	Financial Accounting Basics	(3 Hours)
	<ul style="list-style-type: none">▪ Company Creation▪ Accounts Configuration▪ Account Classification▪ Accounts Master Creations Voucher Types and Classes▪ Account Vouchers	
Module 3:	Financial Accounting Advanced	(4 Hours)
	<ul style="list-style-type: none">▪ Final Accounts▪ Bank Reconciliation Statement	
Module 4:	Inventory	(3 Hours)
	<ul style="list-style-type: none">▪ Introduction to Inventory▪ Stock Groups▪ Stock Categories▪ Stock Item	
Module 5:	Taxation	(4 Hours)
	<ul style="list-style-type: none">▪ Introduction to Tax Deducted at source (TDS)▪ Introduction to Goods & Service Tax (GST)▪ Vouchers/Transactions	

Practice Session-

(6 Hours Only in offline mode)

Revision

(4 Hours)

Examination

(2 Hours)

Books Recommended

1. Tally 9.0 in simple steps by –Kogent solutions
2. Text Book of Financial Accounting
3. Service Tax- ShubhamShinha
4. Goods and Service Tax
5. Payroll Management –Steven Bragg
6. Tally ERP-9, Nadkarni

Head of Dept.



Dr. Dinesh Raghuwanshi

Co-Ordinator



Prof. Ghannil Gajbhiye

Principal



Dr. V.R. Kodape

**Shri.Kisanlal Nathmal Goenka Arts and Commerce College
Karanja (Lad), Dist-Washim**

Other Information

❖ **Registration**

- 1) The registration will be on first come first served basis. Interested students may register offline. Payment would be accepted through offline mode.

❖ **Certificate**

- 1) A certificate will be awarded to the students on successful completion of course and after passing the examination.

❖ **Course Duration and Course Hours**

- 1) 30 Days course (Monday to Friday – 01 Hours Daily-3.00 p.m. to 4 p.m.)

❖ **Examination**

- 1) We conduct online/offline examination in MCQ format and you will be awarded Tally Certificate on passing exam.

❖ **Important Date**

❖ **Registration - 17 November to 27 November**

❖ **Start of course 01 December, 2021.**

Head of Dept.



Dr. Dinesh Raghuwanshi

Co-Ordinator



Prof. Ghannil Gajbhiye

Principal



Dr. V.R. Kodape

**Shri.Kisanlal Nathmal Goenka Arts and Commerce College
Karanja (Lad), Dist-Washim**

**Department of Commerce
(2021-2022)**

Accounting with Tally Certificate Course

Objectives of the Course

1. This course help students to work with well-known accounting software i.e Tally ERP-9
2. Student will learn to create Company Enter accounting Voucher entries including advance Voucher Entries do reconcile Bank Statement, do accrual adjustment and also print financial statement etc. Tally ERP-9 Software
3. Accounting with Tally certificate course is not just theoretical program but it also includes continuous practice to make students ready with required skill for employability in Job Market.
4. After successfully qualifying practical examination students will be awarded certificate to work with well-known accounting software i.e. ERP.
5. Students do possess required skill and can also be employed as Tally data Entry operator.

Head of Dept.



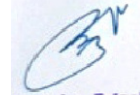
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Application Form for Course Work



(Academic Session: 2021-22)

Application Form No. : _____

Application Name : _____

Father's Name : _____

Permanent Address : _____

District : _____ State : _____ Pin Code : _____

Email ID : _____

Phone No. / Mobile No. : _____

Gender : Male : _____ Female : _____

Date of Birth : _____

Aadhar Card No. : _____

Name of the Department: _____

Class: _____ Section : _____

Course Applied For: Value Added/Certificate/8Bridge Course/Add-on Program.

Date of Admission in the College: _____

ID Number: _____

Category : OPEN : _____ OBC : _____ SC : _____ ST : _____ NT : _____ VJ : _____ SBC : _____

Languages Known: Marathi: _____ Hindi : _____ English : _____

Title of the Course: _____

I declared that the above information is true and correct to the best of my knowledge.

Student Signature

Photo

Shri.Kisanlal Nathmal Goenka Arts and Commerce College
Karanja (Lad), Dist-Washim
Department of Commerce

Accounting with Tally Certificate Course

-Brief Report-

(2021-22)

The certificate course on Accounting with Tally was organized from 01 Dec., 2021 to 04 Jan., 2022 by the department of commerce to make available opportunity for skill development for the students. The course was organized on the directions of Principal Dr. V. R. Kodape under the guidance of Head of the Department Dr. D. B. Raghuwanshi.

The inauguration ceremony was held on 01 Dec., 2021 at 12:00 noon. The inaugurator of the Programme was Shri. Yogesh Bhojar, the Director of Shrihari Computer. He informed the students that they would get job and self employment. The principal Dr. V. R. Kodape addressed the students and they were made available this come by the college.

Computer The course was conducted in the computer laboratory by Prof. Suraj Tilavat and Dr. Baljit Kaur Oberai. They guided the studens pertionently.

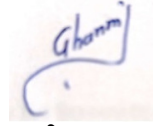
The students were given opportunity to handle computer directly during the course of 30days on Accounting with Tally Certificate Course. The students got confidance and sources of Self Employment. The students were given opportunity and skill to handle software and they could be employed as Tally Data entry operator by joining this course.

The course was conducted strictly and by the Department of Commerce under the guidance of principal Dr. V. R. Kodape.

The course was successfully conducted by Dr. Dinesh Raghuwanshi, Coordinator G. N. Gajabhiye Prof. Suraj Tilawat and Dr. B. K. Oberai for the successful organization of this course our education society and principal congratulated commerce Department

स्थळ - कारंजा (लाड)

दिनांक- ०५ जानेवारी २०२२



प्रा. घननील न. गजभिये

Co-ordinator

Accounting with Tally
Certificate Course



Officiating Principal
Shri K. N. Goswami College,
Karanja Lad