

**The Berar General Education Society Akola's
Shri. Kisanlal Nathmal Goenka Arts & Commerce College,
Karanja (Lad), Dist-Washim.
Internal Quality Assurance Cell (2019-20)**

Action Taken Report (2019-20)

(Against the Decisions taken in the Meetings of the IQAC)

Minutes of the Meeting: 06th August, 2019	Action Taken
The members of the IQAC have been allotted the responsibility of reviewing the work done by the Criterion-wise committees. All IQAC representatives were asked to review the Criterion wise progress of the work.	Different internal Committees were formed by IQAC and criterion wise responsibility was given to staff members.
It was decided that the AQAR (2018-19) should be submitted online before 31 December, 2019.	AQAR 2018-19 was submitted on HEI Portal on 04 th January 2020.
The responsibility of Website designing and maintenance was given to Mr. Mahesh Baheti with the support and assistance of the IQAC.	Mr. Mahesh Baheti maintains the Website. All institutional uploaded on college website.
<ul style="list-style-type: none"> • The effective functioning of the online feedback mechanism was discussed and the ways to allying the existing mechanism to the NAAC SSI were suggested. • To review and discuss about publication of college Annual Magazine 'Spandan' of Year 2018-2019. The in charge of college Annual Magazine Committee 'Spandan' Dr. S.S.Rathod, inform the IQAC Member about Magazine Details. 	Teachers and Students online feedback was taken with the help of Survey Heart Application. ---- ----




**Officiating Principal
Shri K. N. Goenka College,
Karanja Lad**

Action Taken Report (2019-20)

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Minutes of the Meeting: 22nd October, 2019	Action Taken
<ul style="list-style-type: none">▪ A discussion regarding feedback on curriculum took place.▪ It was decided that suggestions related curriculum of different faculties should be sent to the BOS of respective subjects.▪ It was also suggested that the teaching faculty of the college should be encouraged for their extensive participation in Syllabus revision workshops of their concerned subjects.	<ul style="list-style-type: none">▪ Online Feedback of students about curriculum was taken.▪ Faculty Member participated in various workshop and conferences related to syllabus.
<ul style="list-style-type: none">▪ A discussion related to lecture management system took place where in the need for a dedicated classroom with camera to capture lectures was recommended.▪ The methods such as internal examination, question answer sessions, class tests and performance in the class are already in use for the identification of the slow learners and advanced learners.	<ul style="list-style-type: none">▪ College enhanced the number of CCTV camera's in classroom.▪ The College arranged various internal examination, Viva-Voce, Seminar, assignment etc.
<ul style="list-style-type: none">▪ The coordinator Prof. P.S.Shirsat Suggested to s purchased additional computer, laptop and smart boards for this year.▪ The librarian pointed out that subscription of e-journal would be expensive as the readership is very less.	<ul style="list-style-type: none">▪ College purchased two laptop▪ The College subscribe E research journal




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Minutes of the Meeting: Saturday, 7 th December, 2019	Action Taken
IQAC Co-ordinator Dr. P.P.Yeole informed to all IQAC Members it is mandatory to send AQAR 2018-2019 Online in new format before 31 st December, 2019. He placed the draft of AQAR 2018-2019 in this meeting all members explained their various opinions about their respective criteria. After the permission of IQAC, AQAR 2018-19 will be send to NAAC office.	AQAR 2018-2019 was successfully send on 04 th January 2020 on HEI portel.
It was decided to organize NSS Special Camp in adopted Village 'Wapti-Kupti' in 16 th Jan-23 rd January 2019. The Responsibility was given to NSS Programme Officer Dr. K.P. Waghmare and Women Programme officer Dr. N.M.Chhangani	The NSS Special Camp camp was held in adopted Village 'Wapti-Kupti' in between 16 th Jan-23 rd January 2019.
It was decided to organize B.G.E. Society Level Inter College Kabbadi Competition and Open Holly ball Championship in last week of this month. The responsibility was given to Physical Director Prof. A.D.Barde.	The College successfully organized B.G.E. Society Level Inter College Kabbadi Competition and Open Holly ball Championship.
It was decided to organize a National Conference on Indian Youth: Challenges and Opportunities in next month. Dr. Nilam Chhangani takes the responsibility as a Co-ordinator to Organize this Conference. Various Committees were form among the faculty members for the successful organization of the conference.	The College successfully organized one day National Level Conference on Indian Youth: Challenges and Opportunities on 10 th February 2020.
It was decided to organize Work shop on Competitive Exam, Women Safety and Security and Disaster Management.	The College organized Work shop on Competitive Exam, Women Safety and Security on 13 th January 2020. On the date of 6 th march 2020, College organized Work shop on Disaster Management.




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Minutes of the Meeting: Saturday, 17th April, 2020	Action Taken
Due to Covid-19 Virus in Pandemic situation it is not possible to organize any gathering because of this it was decided to organize National Webinar. The responsibility was given to Library and Marathi Department.	The College successfully organized Two National Webinar.
Due to Lockdown the classroom teaching is not possible. So Principal Dr.V.R.Kodape suggested to all faculty members to start online Teaching of remaining syllabus. For online teaching used various ICT tools like –Google Classroom, Google Meet etc.	All faculty members started online Teaching of remaining syllabus. For online teaching used various ICT tools like –Google Classroom, Google Meet etc.
<ul style="list-style-type: none">• It was decided to prepare of News Letter of current year 2019-2020. The responsibility was given to Dr. M.M.Bhave.• Co-Ordinator Suggested to all IQAC member to submit their departmental and committee report before 30 April 2020.	The College News Letter of current year 2019-2020 was not published due to Covid-19 situation. The Co-coordinator of various committee and head of the Department submitted their annual Report before 30 th April 2020




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